

From: Garrett, Geoff (OCE, Canberra)
Sent: Thursday, 9 March 2006 9:18 AM
To: Executive Management Council
Subject: ET Reporting Responsibilities

Dear All

As discussed at recent EMC meetings, there are a number of significant tasks ahead of us this year in implementing our current Strategic Plan, including an increased focus on Business Development. With the full support of the Board, I have therefore asked my colleagues to share the workload as follows.

Could I suggest that you use the information in this email as the basis for you to brief your own team, as appropriate. However, this email is not intended for distribution beyond EMC. As and if the need arises, we will inform staff, more generally, e.g. through Monday Mail.

Business development

The role of business development in CSIRO is to help foster enduring relationships that enable CSIRO to deliver impact for Australia through the creation and uptake of science and technology. Business development is a key factor in attracting resources (people and money) to deliver relevant science.

To build on the momentum and positive progress made through the BD Council in recent months, we are creating an Executive Director (ED): Business Development position. Rod Hill will take on this role full-time from one July, but also – to get things moving quickly – take on some transitional responsibilities (e.g. Chair of the BD Council) with immediate effect. This will include responsibility for the current corporate BD support team through the acting GM Business Development, Rick Ede. (Rick will also continue as Director Ensis Investment, as longer term arrangements for this position are finalised).

In this new role, Rod will also take over responsibility, from Michael Barber, for CRC Coordinating support (increasingly a relationships intensive activity), for integrating corporate BD support, including State relationship management, which will include the Marketing team currently reporting into Corporate Communications, and for revitalising our SME engagement. Rod will also take responsibility for developing our National Facilities strategy, supported in this regard by Anthony Elliott.

This new ED role will also have key responsibility for continuing to help build and coordinate Flagship BD activities in close liaison with the Flagship Directors, Chiefs and Group Executives.

In providing executive level support, Rod will engage actively with the Divisions where – as we have discussed previously – prime, frontline responsibility for BD activity resides.

Group Executive: Information, Manufacturing and Minerals

With Rod's new responsibilities, I have asked Michael Barber to take on this Group Executive role, for the 06/07 financial year. Michael obviously has strong domain knowledge across a number of the IMM Group's activities. He has also had considerable direct line management responsibility as a senior level in his academic career, both with ANU and UWA.

With a number of important activities happening in this Group over the next few months, and to help Rod free up time to get moving with his new BD role, Michael will be transitioning immediately into this job, supporting Rod over the next 4 months. He will also act as Group Executive IMM while Rod is on leave from 22 March – 15 April. He will be moving to Sydney shortly, to be based at North Ryde.

Science Initiatives Leadership

I am pulling together the various and key science-related initiatives requiring ET-level leadership through a small team in the Office of the Chief Executive. As per current arrangements, key players are: Jim Peacock, CSIRO Fellow (continuing with his current responsibilities for activities such as the Science Leaders Scheme and participation in Divisional Reviews) who will now operate with CSIRO for approximately half of his time in conjunction with his new part-time government Chief Scientist role; Tony Haymet, currently on secondment as Director of the Science into Policy Team (SPOT) and CSIRO International; and Attila Brungs, General Manager Science Investment. Jim will lead this team. Ron will continue as the ET steward for the SIP process.

This team will take on Michael Barber's current responsibilities and resources – with the exception of the above-

mentioned CRC Coordination – e.g., Post Doc and PhD schemes, Divisional Reviews, Emerging Science Areas, obviously mindful of any potential conflict with Jim’s new responsibilities as Chief Scientist. In addition, the team will assume responsibility for certain science-focused communication related activities – which play well to the strengths, passions and objectives of this team as science advocates – specifically, Science Education and Outreach and the Discovery Centre. The team will also provide relevant science input into our current strategic planning process, and will routinely interface directly with the ET on all matters relating to their own, or team, responsibilities.

Should you have any queries on any of above please don’t hesitate to contact an ET member or myself.

Regards,

Geoff